



Eastern Shelburne County Accessibility Advisory Committee
Nominating Committee Meeting
Minutes of March 17, 2021

1. Call to Order:

Meeting was called to order at 6:05pm

2. Agenda Approval:

There were no additional agenda items added.

3. Minutes of Last Meeting:

Being the first meeting, there were no previous meeting minutes.

4. Business:

a. Accessibility Planning Toolkit for Municipalities

Adam did a brief overview of the toolkit, highlighting the above three specific areas: Accessibility Act overview, municipal obligations and Advisory Committee launch.

b. Committee Terms of Reference/Mandate

The terms of reference were reviewed and any questions were addressed and discussed.

c. Public member applications – review and recommendations

Six applications were reviewed from the following individuals: Holly Perry, Sylvia Snow, Wanda Buchanan, Elizabeth Chute, Bil Atwood and Terry Stacey.

Motion: It was duly moved and seconded to recommend to the three Councils that the following individuals be appointed as members of the Eastern Shelburne County Accessibility Advisory Committee: Holly Perry,

Sylvia Snow, Wanda Buchanan, Elizabeth Chute, Bil Atwood and Terry Stacey. Motion Carried.

d. Next steps

- i. The recommendations for the appointment of the community members will go to the three Councils at their next respective council meetings.
- ii. Each community member will be contacted to confirm their membership and invited to attend an orientation session.

5. Other:

Fran noted that moving forward any information sessions or training should be forwarded to all of the committee members.

6. Next Meeting Agenda Items:

- 1) New members orientation
- 2) Determine the length of terms for the community members
- 3) Appointments of Chair and Vice Chair

7. Next Meeting Date:

The next meeting will be the public member orientation, scheduled for April 14th, 6pm. Location to be determined.

8. Adjournment:

The meeting was adjourned at 7:02pm.